

Dear Parent/ Carer,

I hope you and your loved ones are well.

We are now launching the options process with Y9 in full. Owing to the current covid situation, we have deemed it best to share information with you virtually, in order to minimise face to face interactions. We have placed the information we would normally share with you in person on a specially created section of the school website. This will go live on Tuesday 25<sup>th</sup> January and you will receive a text message telling you how to access it. You will find on the web page a presentation for parents about the options process; an assembly that students should watch and video content created by subject leaders about each of the option subjects we offer. There is also a copy of the options booklet and a presentation that is intended for students on the Blue pathway, which is also being shared with them in school. Please encourage your child to look carefully at all of the of the relevant information as this will help them make their decisions.

To provide further support, we are currently putting together Y9 subject reports and students will be bringing them home over the next few days. They will receive a paper copy of the option booklet in LIFE next week. We are happy to offer students and parents support in making their decisions and communication about this can be made directly to form tutors at the following email addresses:

9DB: [dbreslin@chaucer.sheffield.sch.uk](mailto:dbreslin@chaucer.sheffield.sch.uk) 9DK: [dkitching@chaucer.sheffield.sch.uk](mailto:dkitching@chaucer.sheffield.sch.uk)

9HL: [hlees@chaucer.sheffield.sch.uk](mailto:hlees@chaucer.sheffield.sch.uk) 9JS: [jsutton@chaucer.sheffield.sch.uk](mailto:jsutton@chaucer.sheffield.sch.uk)

9OI: [oind@chaucer.sheffield.sch.uk](mailto:oind@chaucer.sheffield.sch.uk) 9PM: [pmcghee@chaucer.sheffield.sch.uk](mailto:pmcghee@chaucer.sheffield.sch.uk)

9SK: [skitching@chaucer.sheffield.sch.uk](mailto:skitching@chaucer.sheffield.sch.uk)

For subject specific advice, please feel free to email subject leaders. Their email addresses are in the options booklet. Any queries about the option process itself can be made directly to me at [dmountford@chaucer.sheffield.sch.uk](mailto:dmountford@chaucer.sheffield.sch.uk) or Mrs Nichols, Year Leader, at [rnichols@chaucer.sheffield.sch.uk](mailto:rnichols@chaucer.sheffield.sch.uk).

The options forms themselves are being given directly to students during a LIFE period. It will show them which pathway they are on and will contain instructions on how to fill it in. Once it is completed, the form can be returned at any point during the options period but must be returned by **8.30am Monday 21<sup>st</sup> February** as this is the point when work on putting the classes together will begin.

I appreciate there is a lot of information in this letter but I hope it gives clarity on how the process will work. If you do have any questions, then please do feel free to get in touch.

Kind regards

Dave Mountford (Assistant Headteacher)