

Welcome/MM/LH

March 2025

Dear Parent/Carer

All enquiries to Melissa Maddison, Assistant Headteacher/transition lead

I have great pleasure in sending you our **'Welcome to Chaucer School'** letter.

I am so pleased that you have been successful in securing a place for your child at Chaucer school and hope this will be the start of a long-lasting partnership for success which underpins the whole ethos of our school.

To support effective transition to our school, we would like to offer you and your child a full transition offer so that your child will feel happy and confident with the move to secondary education at Chaucer School. We know this can be an anxious time for students, and parents, so we are committed to making the move as smooth as possible for everyone.

Parents' Welcome Evening –: Wednesday 23 April 4:30 – 5pm and 5:30 – 6pm

This is an opportunity to meet key staff working with your young person and our Headteacher Mrs Crewe. This will be in the main hall. I would like to emphasise that this is primarily a meeting for parents and although your child is also very welcome to attend, there isn't an expectation for your child to attend because they will be joining us for the three transition/welcome days below. This is also a great opportunity for you to meet the Head of Y7 and Y7 team, our Attendance team, SEN staff and Safeguarding team.

Uniform Order Day – Tuesday 1 July 3.30-6pm

Our suppliers *Pinders* will support you to measure your child and we will help you make your order. Payment can be made on the day.

Transition Days – Wednesday 2 July, Thursday 3 July and Friday 4 July 8:45am – 2:30pm

Your child will spend three days at Chaucer School. They will be given a tour of the school, and the opportunity to experience a range of different lessons. Your child will need to bring money for their lunch on these days unless they are on free school meals. A meal deal at Chaucer school (main meal or sandwich, plus a pudding or a drink) costs £3.25 per day. Alternatively, a packed lunch can be brought. Students are to wear their Primary School uniform.



Your child will also have 2 breaks during each day. Please ensure they have a bottle to fill with water and snacks with them.

Summer school – Monday 21 July to Wednesday 23 July 2025

Our summer school is another opportunity for students to meet new teachers and support staff as well as getting to know their form groups and make new friends before they start school in September with us. They do not need to wear uniform and food will be provided.

Please put these dates in your diary and if at any time over the coming weeks you have any questions then please feel free to contact us.

We will update you via the Chaucer School website, social media and via your child's primary school.

Once again, thank you for choosing Chaucer School, we are excited to be working alongside you to support our young people fulfil their life chances and dreams. I look forward to working with you and your child.

There will also be further opportunities for you and your child to meet with key staff including our SEN department, safeguarding team and Y7 Year Team as well as bespoke transition activities at Chaucer that your child can get involved with.

We very much look forward to meeting you at our welcome evening on Wednesday 16 April.

Yours faithfully



Melissa Maddison
Assistant Headteacher

Joanna Crewe
Headteacher

Encs