

Assessment and Feedback Protocols: Department – English

Feedback and/or formative assessment is effectively used to use to provide clear next steps for pupils.

Summative assessments test the taught curriculum effectively. They are fair, inclusive, and accurately marked.

For...	Assessment and feedback will look like...
Daily Retrieval Starters	The 5-a-day questions are centralised. Students are to complete these on whiteboards in timed conditions. Teachers will assess student success by getting students to show them their whiteboards. Any misconceptions will be addressed then by the teacher. Teachers can, where necessary, use questioning to deepen understanding and add further detail.
Routine VIP testing	Students will complete a weekly VIP test in booklets in both KS3 and 4. These tests will be self-assessed by students in purple pen. At the end of each term, students will complete a Big Knowledge Quiz to assess key knowledge they have retained over the year.
Work produced during a lesson	At least once a week, every student will receive live-marking in lessons. This will address SPaG errors, misconceptions, add extra challenge, or deepen exploration of texts. Students will receive PARC marking at least once every half term. The feedback left by teachers must be responded to in purple pen. Each student must have at least one purple whole-class-feedback sheet in books for extended work each half term. These will be edited by teachers to address the common needs of the class.
Key Pieces of work	Key Pieces of work will be assessed using whole-class-feedback sheets. Students will edit work and respond to feedback in purple pen during their feedback lessons. For KS3, feedback sheet and student response will be in their assessment booklets. For KS4 feedback on Key Pieces will be found in exercise books. All assessments will be stored in assessment folders.
Formal assessments	Formal assessments will be assessed using whole-class-feedback sheets. Students will edit work and respond to feedback in purple pen during their feedback lessons. For KS3, feedback sheet and student response will be in their assessment booklets. For KS4 feedback on Key Pieces will be found in exercise books. All assessments will be stored in assessment folders.