



Chaucer School

A member of Tapton School Academy Trust

Provider Access Policy 2024

Date approved / Reviewed: October 2024

Date to be reviewed: October 2025

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 7-11 are entitled to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point; to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events; to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure A provider wishing to request access should contact Melissa Maddison, Associate Leader: Aspiration, resilience and Achievement, Telephone: 01142322338; Email:

mmaddison@chaucer.sheffield.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. There may be additional opportunities for assemblies, class talks or provider visits which we would be happy to discuss with you.

	Activity	Timing
Y7	What's my line (guess my job)	Spring / Summer term
Y8	Breaking stereotypes panel	Spring Summer term
Y9	Careers Fair Employer workshop day	October
Y10	Work experience Mock interviews	w/c 24 th March 2025 Summer term
Y11	Careers Fair	October

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Providers will be required to provide information to pupils that, as a minimum, includes:

- information about the provider and the approved technical education qualifications or apprenticeships that they offers,
- information about the careers to which those technical education qualifications or apprenticeships might lead,
- a description of what learning or training with the provider is like,
- responses to any questions from the pupils about the provider or approved technical education qualifications and apprenticeships.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times