

How our Setting Safeguards Students

We understand that safeguarding and promoting the welfare of children is everyone’s responsibility and fully endorse the core principles of safeguarding:

- Protecting children from maltreatment (*A child is anyone under 18 years old*)
- Preventing impairment of children’s mental and physical health or development
- Ensuring that children grow up in circumstances consistent with the provision of safe and effective care; and
- Taking action to enable all children to have the best outcomes.

We are child-centered, and we will always promote students’ health, well-being, personal and emotional development.

<p>We create a safe, inclusive learning culture where students;</p> <ul style="list-style-type: none"> • Are respected and protected from bullying and discrimination. • Can talk and express views, be listened to and get feedback. • Have their needs met and fulfil their potential? • Know how to get help. • Know when discussion is confidential. • Learn about online-safety, bullying, healthy relationships, abuse, neglect, exploitation 	<p>We work in partnership with parents and carers by offering;</p> <ul style="list-style-type: none"> • Open, honest, and respectful relationships • Comfort and privacy to talk and get advice. • Involvement and inclusion at all stages of student’s education and care • Understanding of culture and diversity • Clear explanations and use of professional interpreters • Up-to-date emergency contact details • Information about our complaint’s procedure • Support and signposting to adult services if vulnerable
<p>We promote early help and support by:</p> <ul style="list-style-type: none"> • Prompt identification and assessment of additional needs of all students and their family • Putting ongoing support in place, with a clear planning and review cycle • Sharing information appropriately with students, families and agencies • Preventing concerns from escalating 	<p>We store and share information securely by:</p> <ul style="list-style-type: none"> • Following legislation and guidance • Having appropriate IT filters and monitoring systems in place • Explaining how, what, where and when information is shared. • Maintaining detailed, accurate and secure written records of discussions, decisions and actions, and sharing appropriately
<p>Our Safeguarding policies and procedures:</p> <ul style="list-style-type: none"> • Available publicly for students, families, staff • Following National and SCSP guidance and arrangements (e.g. Keeping children safe in education) • Include staff/pupil behaviour and relationships, and online communications. • Updated annually 	<p>We have a coordinated approach to concerns:</p> <ul style="list-style-type: none"> • There is quick staff response to inform DSL/D about student concerns. • There are timely referrals to Children’s Social Care and Police where risk of significant harm exists. • We work with all agencies to support students and families through multi-agency meetings e.g., child protection conferences, plans and actions
<p>We have safe recruitment and management practices by ensuring that:</p> <ul style="list-style-type: none"> • Unsuitable people do not work with children. • There is a positive, open culture and environment. • Whistleblowing process for staff concerns about organisational practice are in place. • All allegations of abuse by staff, carers or volunteers are reported using the correct procedures 	<p>Our trained volunteers, staff and management have:</p> <ul style="list-style-type: none"> • Clear safeguarding roles and responsibilities • On-site safeguarding induction and refreshers • High quality SCSP basic and advanced staff training • Regular DSL/D staff safeguarding updates of skills and knowledge

Safeguarding at our Setting

- If you have any concerns about a student at this setting, please share this information with us straight away.
- Issues such as appearance, hygiene, behaviour, can be shared with teaching or support staff.
- Do not worry about reporting small matters – we would rather you tell us than miss a worrying situation.
- **If you think that a student or an adult who cares for them has been or might be harmed; please talk to a member of our trained safeguarding team immediately (details below).**
- You can ask any member of staff to find them and speak to you about a confidential and urgent matter.

- If you are unhappy with the way we have dealt with something, please tell us.
- If you wish to report it to us formally, please use our complaints procedure or write directly to the Head Teacher or Chair of Governors.
- A concern, allegation or disclosure of abuse involving someone working with children or adults in a paid or unpaid capacity **must** be reported directly to the Head Teacher, Principal or Senior Manager, unless it involves them and then it should be reported directly to the Chair of the Governing Body or Management Committee.

Our Designated Safeguarding Lead is:

Name: Emmeline Scott
Their office is located in the:
Safeguarding Office
Their tel. no is
0114 2322338 ext. 2107



Our Designated Safeguarding Deputy is:

Name: Kerry Crossley
Their office is located in the:
Safeguarding Office
Their tel. no is
0114 2322338 ext. 2107



Our Head Teacher is:

Name: Joanna Crewe
Their office is located in the:
leadership corridor
Their tel. no is
0114 2322338 ext. 2103



Our Special Education Needs Coordinator is:

Name: Ashlea Jackson
Their office is located in the:
Mezzanine
Their tel. no is
0114 2322338 ext. 2112



Our Chair of Governors (or equivalent) is:

Name: Laura Bawden
Their email address is:
lbawden@taptonttrust.org.uk



Our Safeguarding Governor (or equivalent) is:

Name: Susie Lupton
Their email address is:
slupton@taptonttrust.org.uk



The Safeguarding Children Team in our setting:

Head Teacher/Principal/Senior Manager:	Name: Joanna Crewe Tel no: 0114 2322338
Designated Safeguarding Lead (DSL):	Name: Emmeline Scott, Assistant Headteacher Tel no: 0114 2322338
Designated Safeguarding Deputy (DSD):	Kerry Crossley, Sanctuary Manager Tel no: 0114 2322338
Designated Safeguarding Deputy (DSD):	Rachel Turner, Safeguarding Deputy Tel no: 0114 2322338
Designated Safeguarding Deputy (DSD):	Polly Lamont, Alternative Provision Co-Ordinator Tel no: 0114 2322338
Designated Safeguarding Deputy (DSD):	Y7: Claire Mann, Engagement Leader Tel no: 0114 2322338
Designated Safeguarding Deputy (DSD):	Y8: Rachel Turner, Engagement Leader Tel no: 0114 2322338
Designated Safeguarding Deputy (DSD):	Y9: Declan Askwith, Engagement Leader Tel no: 0114 2322338
Designated Safeguarding Deputy (DSD):	Y10: Fred Harriott, Engagement Leader Tel no: 0114 2322338
Designated Safeguarding Deputy (DSD):	Y11: Alison Scholey, Engagement Leader Tel no: 0114 2322338
Child Sexual Exploitation (CSE) Lead:	Name: Emmeline Scott Tel no: 0114 2322338
Special Educational Needs and Disabilities Coordinator (SENDCo):	Name: Ashlea Jackson Tel no: 0114 2322338
Children Looked After (CLA) Designated Teacher:	Name: Emmeline Scott Tel no: 0114 2322338
Online-Safety Coordinator:	Name: Rachel Turner Tel no: 0114 2322338
Safeguarding/ Child Protection Governor:	Name: Susie Lupton Tel no: 0114 2322338

Chair of Governors/ Management Committee:	Name: Laura Bawden Tel no: 0114 2322338
SENDCo Governor:	Name: TBC Tel no:
Education Welfare Officer:	Name: Lois Whitfield Tel no: 0114 232 2338

Snapshot of our Setting

Our setting:	<ul style="list-style-type: none"> • We have 837 pupils here. • We have 123 staff working here. • 22.5% of pupils join/leave during term time. • Our attendance figures last year were 79% • 36.8% were persistently absent last year i.e., less than 85% attendance
Our diversity:	<ul style="list-style-type: none"> • The communities our pupils are from are Majority of cohort live locally, come from a wide range of communities 836 on roll. 597 White British, 239 Non-White British. We have students from all parts of the globe, Africa, Asia and Mainland Europe. • We celebrate the following religions. We have RE Drop down days during the academic year to focus on student’s knowledge and understanding of the six major world religions. Sessions and will focus predominantly on Christianity, Judaism, and the Easter story. • We speak the following languages Arabic, Burmese/Myanma, Chinese, Chinese (Cantonese), Czech, English, Farsi/Persian (Any Other), French, Hindi, Hungarian, Idoma, Igbo, Italian, Kurdish, Kurdish (Sorani), Latvian, Lithuanian, Malayalam, Ndebele, Ndebele (Zimbabwe), Oromo, Pahari (Pakistan), Panjabi, Pashto/Pakhto, Persian/Farsi, Polish, Portuguese, Romanian, Sindhi, Sinhala, Slovak, Somali, Spanish, Swahili (Any Other), Swahili/Kiswahili, Tigrinya, Turkish, Urdu, Vietnamese, Yoruba • 18% of our pupils speak English as an additional language (EAL) • 12% of our pupils are known to have a disability.
Special educational needs and disabilities (SEND):	<ul style="list-style-type: none"> • 175 pupils receive SEND support. • 156 pupils have an Extended Support Plan. • 19 pupils have an Education, Health and Care Plan
Pupil support:	<ul style="list-style-type: none"> • 494 of our pupils are eligible for the Pupil Premium: <ul style="list-style-type: none"> ○ 464 have free school meals. ○ 1 are Looked After Children ○ 0 are from service families. • 9 pupils were excluded in the last year
Activities at our setting:	<p>We help to safeguard our pupils by providing the following activities: (delete or add as necessary)</p> <ul style="list-style-type: none"> • Sanctuary Breakfast Club • Sanctuary Social Time Club • LGBTQ+ Lunch Club • Door 43 (Lunch and After School Club) • Engagement Mentoring • Healthy Minds • Unravel

- Escape the TRAP (Teenage Relationship Abuse)
- L-INC-S (Learning Inclusion Support)

Information about how we safeguard children, young people & their families can be found on our website at: <https://www.chaucer.sheffield.sch.uk/safeguarding>

Please also look at the information on the [Safeguarding Sheffield Children Partnership](#) website