

12<sup>th</sup> September 2022

Dear Parents and Carers

Being on time for school is a really important part of being successful. Changes to the school day makes tutor time even more important this year, and if students are late, they lose opportunities to learn and develop in a range of ways. Being on time is also that crucial life skill that we know shows we have respect for ourselves and others, as well as a sense of responsibility.

We're concerned that too many students are regularly late to school.

Everybody experiences travel delays at times, but we know from experience that many children who are late have left home and families in plenty of time to get to school, but then dawdle and waste time on their way.

To support students in understanding how important it is to be on time for school, we are changing our processes, and increasing our expectations around punctuality to school on a morning.

Starting from Tuesday 20<sup>th</sup> of September, if your child arrives after 8.30am twice or more in a week, they will receive a same day 30-minute detention, and stay in school until 3.30pm.

You will receive a text message to inform you of this same day detention.

If students fail to attend that 30-minute detention, they will receive an escalated sanction.

We appreciate that some students are travelling from across the city and have to catch two buses on a morning – issues around this, as well as medical appointments, will be taken into consideration where we know this is the case.

Thank you for working with us in encouraging your child to develop that important life skill of being on time.

Best wishes

A handwritten signature in black ink, appearing to read "Joanna Crewe".

Joanna Crewe  
Head teacher